

eGovMoNet kick-off meeting
29-30th of May.

Place	United Nations Office in Geneva, Palais des Nations, Room 25 on the 1st floor of the E building (Bâtiment E)
Date	29-30 th of May
Participants	<p>Mikael Snaprud, UIA (Co-ordinator) Agata Sawicka, UIA (Co-ordinator) Diane Whitehouse, DL (Partner) Cristophe Strobbe, KUL (Partner) Xavier Heymans, ZEA (Partner) Kim V. Andersen, CBS (Partner) Jeremy Millard, DTI (Partner) Christian Thomsen, AAU (Partner) Annika Nietzio, FTB (Partner) Peter Röthig, WIBE (Partner) Michela Pollone, CSP (Partner) Luca Caldarelli, MIP (Partner) Roberto Pizzicannella, CNIPA (Partner) Chiara Mancini, RER (Partner) Rune Halvorsen, NOVA (Partner) Andrea Velazquez, TT (Partner) Lasse Berntzen, VUC (Partner) Miriam Braskova, TUKE (Partner) Uros Pivk, FOV (Partner) Nacho Madrid, TS (Partner) Charlie Wallin, ALAV (Partner) Eric Velleman, ACC (Partner) Jenny Rowley, MMU (Partner) Stephen Jenner, PS (Partner) Eleni Vergi, OGIS (Associate partner) Pascal Collotte, European Commission (Project Officer) Rudolph Brynn, DOK (Observer) Barbara Lorincz, Capgemini (Observer) Bernadett Köteles, Strategic and International Unit (Observer) Robert A. Sagun, League of Municipalities of the Philippines/ Canadian Executive Service Organisation (Observer)</p>

Items covered in the meeting

Welcome and overview of the meeting
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Mikael Snaprud and Agata Sawicka welcomed all the participants to the meeting and presented the following:

- Expected meeting outcomes
- Project sequence and synergies
- Overview, contribution and expected impacts of eGovMoNet project
- eGovMon project

All the participants introduced themselves

Pascal Collotte presented: "*CIP PSP Key elements of Thematic Networks*"

Mikael Snaprud presented the overview of the project and its organisation and roles. He discussed with the partners the practical issues of management and financial guidelines.

The next points were discussed for the participants:

Issue	Input
Phone conferences	<ul style="list-style-type: none"> ● It is very hard to keep a discussion with 25 people ● Give in advance by mail the topic under discussion and in the phone conference each participant have to express only his concrete position ● Use of Skype ● Record the phone conferences, Skype has a tool to record phone calls ● Transcript all the phone conferences ● We can consider to organise smaller groups to deal with sub topics
Dissemination strategy	Pascal Collotte proposed to organise work shops with the Ministries of the participants' countries for dissemination. We can also consider to approach the i2010 Ministries.
Contact the project officer	The partners should generally not contact the project officer directly. To allow an efficient dialogue with him the contact should be trough the coordinator.
Finacial justifications	<ul style="list-style-type: none"> ● The partners should keep the financial receipts and justifications for five years ● The partners should keep their own timesheet, with the time used in the project, signed by their supervisor/leader ● The time spent in the project must be part of the normal schedule

Diane Whitehouse and Barbara Lorincz presented: "*Measurement practice*"

Luca Caldarelli presented: "*Measurement metrics: beyond the eGep experience*"

The participants wrote their personal and organisation expectations in terms of hopes and fears to the project and the indicators to measure the success of the project and delivered to Agata Sawicka
Peter Röthig presented: <i>"WiBe 4.0 — Recommendations on Economic Efficiency Assessments in the German Federal Administration, in Particular with Regard to the Use of Information Technology"</i>
Jeremy Millard presented: <i>"Policy and eGovernment measurement"</i>
Eric Velleman presented: <i>"Unified Web Evaluation Methodology"</i>
Stephen Jenner presented: <i>"Measurement methods: eGov Portfolio metrics – the approach adopted to the Criminal Justice System IT Portfolio"</i>
Christophe Strobbe presented: <i>"Measurement methods"</i>
Agata Sawicka presented an overview of the personal and organisation expectations and the success indicators. A summary for comments will be available the 19 th of June.
The meeting participants were divided in four groups to discuss properties of an eGovernment methodology, The questions below was posed to start the discussion in the groups: <ul style="list-style-type: none"> ● What are the 3 most important properties of a measurement method? ● What are the 3 most important barriers preventing a wider use of measurement method? ● How could the network best facilitate harmonisation of measurement methods? Each group prepared one description and presented for discussion in plenum. The representative of each group is requested to send the description to Mikael Snaprud who will organise the compilation of all the presentations in a draft template for describing methodologies which will be made available by the end of June.
The possible location selected for the next eGovMoNet meeting is eChallenges in Stockholm. Other suggestions were: <ul style="list-style-type: none"> ● Cancun, Mexico ● Madrid, Spain

Notes:

- The meeting agenda is located at: <http://ws.egovmonet.eu/WP1/ko/agenda-FINAL-2008-05-27.pdf>
- All the presentations from the meeting can be found at: www.egovmonet.eu
- The contact information list including all the participants is located at: http://ws.egovmonet.eu/partners/participants-and-contacts-list.xls/file_view
- Photos of the kick-off meeting are at: www.egovmonet.eu
- A list with the participants who attended to the meeting can be found at: http://ws.egovmonet.eu/WP1/ko/Participants-list.pdf/file_view